

ABSTRAK

Citrawati Dj. Musa. Nim 911 409 181. Meningkatkan hasil belajar siswa pada mata pelajaran menangani surat/dokumen dengan menggunakan model pembelajaran kooperatif tipe *jigsaw* di kelas XI AP4 SMK Negeri 1 Gorontalo. Skripsi, Program Studi Pendidikan Ekonomi, Jurusan Pendidikan Ekonomi, Fakultas Ekonomi Dan Bisnis, Universitas Negeri Gorontalo. Pembimbing I Ibu Dra. Irina Popoi S.Pd.M.Pd dan pembimbing II Melan A. Asnawi S.Pd., M.Si. penelitian ini untuk mengetahui bagaimana peningkatan hasil belajar siswa dengan menggunakan model pembelajaran kooperatif tipe *jigsaw* pada mata pelajaran menangani surat/dokumen di SMK Negeri 1 Gorontalo. Peningkatan hasil belajar siswa dengan menggunakan model pembelajaran kooperatif tipe *jigsaw* pada mata pelajaran menangani surat/dokumen kelas XI AP4 yang dilihat dari sebagian hasil belajar siswa sudah baik.

Penelitian tindakan kelas ini dilaksanakan dikelas XI AP4 SMK Negeri 1 gorontalo dengan subjek penelitian 33 orang siswa, 5 orang siswa laki-laki dan 28 orang siswa perempuan. Penelitian ini dilaksanakan dalam dua siklus dan instrument penilaian yang digunakan adalah lembar pengamatan kegiatan guru, lembar observasi aktivitas belajar siswa, dan analisis hasil evaluasi siswa.

Hasil siklus I mencapai ketuntasan sebesar 57,58 % atau 19 orang siswa tuntas dengan rata-rata 73,67, dan siklus II mencapai ketuntasan sebesar 84,85% atau 28 orang siswa dengan rata-rata kelas 83,48. Hasil penelitian ini dapat disimpulkan bahwa penerapan pembelajaran kooperatif tipe *jigsaw* pada mata pelajaran menangani surat/dokumen dapat meningkatkan hasil belajar siswa kelas XI AP4 SMK Negeri 1 Gorontalo.

Kata Kunci : Hasil Belajar dan Model Pembelajaran Kooperatif Tipe *Jigsaw*.

Abstract

Citrawati Dj. Musa. Student's ID 911 409 181. Improving Student's Learning Achievement in Handling the Letters/Documents Lesson Material through Cooperative Learning Model of Jigsaw type at Grade XI AP4 of SMK Negeri 1 Gorontalo. Skripsi. Study Program of Economics Education, Department of Economics Education, Faculty of Economics and Business, Universitas Negeri Gorontalo. The principal supervisor was Dra. Irina Popoi S.Pd, M.Pd and the co-supervisor was Melan A. Asnawi S.Pd, M.Si. This research aimed to find out the improvement of students' learning achievement through cooperative learning model of jigsaw type in handling the letters/documents lesson material at SMK Negeri 1 Gorontalo. The improvement of it based on some of the students' learning achievement was good.

The research was classroom action research and held at grade XI AP4 of SMK Negeri 1 with research subjects were 33 students consisted of 5 males and 28 females. This research was done in two cycles and the used instruments were observation sheet of teacher's activity and students' learning activity, and the analysis of student evaluation results.

The result of first cycle showed that, there were 19 students or 57,58% who reached the completeness with average was 73,67 while the second cycle showed that there were 28 students or 84,85% who reached the completeness with class average was 83,48. To sum up, the applied of cooperative learning model jigsaw type in handling the letters/documents lesson material could improve the students' learning achievement at grade XI AP4 of SMK Negeri 1 Gorontalo.

Keywords: Learning Achievement and Cooperative Learning Model of Jigsaw Type

